

Minutes of the 130th Meeting
of the Board of Directors of the
Alabama School of Mathematics and Science
Mobile, Alabama
Friday, June 16, 2023
10:30 a.m.

- PRESENT Dr. Larry Turner, Mr. Thomas Wheat, Ms. Pam Doyle, Dr. Rhinnie Scott, Mr. John Peebles, Mr. Dennis Engle, Dr. Edward Thomas, Honorable Jo Bonner, Representative Matthew Simpson, Mr. Raymond Bell, Jr., Ms. Sheila Roby, Mr. Mike Windom, and Mr. Daniel Commander.
- ABSENT Dr. Sandra Sims de Graffenreid, Mr. Finis St. John IV, Dr. Lena Walton, Representative Alan Baker, and Ms. Sharon Magee.
- GUESTS Dr. John Hoyle, Mr. Robert Campbell, Ms. Cecilia Godwin, Ms. Kristy Gunther, Dr. Samantha Church, and Dr. Bob Asher.
- OPENING Mrs. Pam Doyle welcomed and thanked everyone for attending the Board meeting.
- ROLL CALL The roll was taken and the quorum was met.
- APPROVAL OF MINUTES Minutes of the February 10, 2023, Board of Directors meeting were presented for action. Upon a motion being made by Mr. Raymond Belland seconded by Mr. Mike Windom, the Board duly

RESOLVED to approve the minutes of the February 10, 2023, board meeting. The motion passed unanimously.

TREASURER
REPORT

Ms. Kristy Gunther, the Director of Finance, presented the Treasurer's report to the Board. The Treasurer's Report represents financial activity through the 2nd quarter of fiscal year 2023. Revenue is higher compared to the same period last year. This is due to an increase in our ETF appropriation as well as increase in the salary reimbursement from the Foundation. Expenses are about \$107K higher compared to the prior year. The largest increases are in salary expenses and transportation equipment (See report page 6).

FINANCE

Ms. Gunther explained the Finance report (See report pages 7 & 8). Upon a motion being made by Mr. Mike Windom and seconded by Mr. John Peebles, the Board duly

RESOLVED to approve the Finance Report as given. The motion passed unanimously.

**GENERAL
REPORTS**

LEGAL

Mr. Campbell stated there were no claims, threats or lawsuits against the school at this time.

ASMS REPORT

Dr. John Hoyle, President, gave an overview of the ASMS report to the Board. The Class of 2023 ended their time at ASMS with a 30 ACT average, the highest in Alabama. Seventy-five percent committed to attending in-state universities and others will attend out of state. The class received \$9 million in merit-based scholarships- \$136K per student. ASMS will receive \$6 Million in supplemental funding from the state in October. Governor Kay Ivey and Mobile Sandy Stimpson attended Ann Bedsole Day on April 25. We're happy to report that the ASMS STEM Leadership Academy summer camp is hosting 350 middle school students nationwide. Historically, camp is an essential recruiting tool. One challenge on campus has been maintaining our aging facilities and vehicles which takes massive effort and resources. The school's strategic plan will continue

to prioritize maintaining and enhancing our campus. A list of projects that we hope to pursue using the \$6 million appropriation are listed on page 10. For more details and information in the ASMS Report, please see pages 9 and 10.

NEW BUSINESS

Student Auxiliary Proposed budget for 2023-2024

Dr. Hoyle requested the Board approve the Student Auxiliary proposed budget for 2023-2024. Upon a motion being made by Mr. John Peebles and seconded by Mr. Jo Bonner, the Board duly

RESOLVED to approve the Student Auxiliary proposed budget for 2023-2024. The motion passed unanimously.

PERSONNEL APPROVALS

Employment of French Instructor

Due to a vacancy, Dr. Angela Kennedy has been hired as a French instructor, with a one-year contract, 2023-2024.

Employment of Fine Arts Instructor: Music and Drama

Due to a vacancy, following the retirement of faculty member Ms. Martha Mozer last year, we have hired a full-time Fine Arts instructor. Ms. Magdalena Sage has been hired to teach music and drama with a first, one-year contract, 2023-2024. She taught this past school years as an adjunct instructor.

Employment of Evening/Weekend Receptionist and Hall Staff

A part-time Evening/Weekend Receptionist and Hall Staff position has been filled with the hiring of Ms. Carjetta Cook.

Employment of Evening/Weekend Receptionist

A part-time Evening/Weekend Receptionist position has been filled with the hiring of Ms. Michelle Rigsby.

Employment of Residential Life Assistant

A part-time Residential Life Assistant position has been filled with the hiring of Mr. Brandon English.

Employment of Residential Life Assistant

A part-time Residential Life Assistant position has been filled with the hiring of Ms. Kali Andrews.

Employment of Full-Time Registered Nurse

A full-time Registered Nurse position has been filled, following the retirement of Mrs. Kathy Kilcrease in March. Ms. Casey Welborn was hired in late April.

Upon a motion being made by Mr. Raymond Bell, and seconded by Mr. Jo Bonner, the board duly

RESOLVED to approve the personnel approvals listed above. The motion passed unanimously.

**Faculty Contract
Renewals**

The contracts of the faculty members listed below are expiring at this time. The Board must act to renew these contracts.

Faculty Contract for Dr. Jessica Alexander

Dr. Jessica Alexander, a physics instructor, has completed a three-year faculty contract of employment 2023-2028.

Faculty Contract for Dr. Victor Irby

Dr. Victor Irby, a physics instructor, has completed a five-year faculty contract of employment. This will be his second five-year faculty contract of employment at ASMS, 2023-2028.

Faculty Contract for Mrs. Natalya Prokhorova

Mrs. Natalya Prokhorova, a math instructor, has completed a five-year faculty contract of employment. This will be her third five-year contract of employment at ASMS, 2023-2028.

Faculty Contract for Ms. Deborah Gray

Ms. Deborah Gray, a computer science instructor, has completed a three-year faculty contract of employment. This will be her 1st five-year contract, 2023-2028.

Faculty Contract for Dr. Matthew Davenport

Dr. Matthew Davenport, a physics instructor, has completed two years of teaching at ASMS. He will be renewed with a three-year faculty contract of employment, 2023-2026.

Faculty Contract for Ms. Kristal Webb

Ms. Kristal Webb, a math instructor, has completed 2 years of teaching at ASMS. She will be renewed with a three-year faculty contract of employment at ASMS, 2023-2026.

Faculty Contract for Dr. Andrew Gentry

Dr. Andrew Gentry, a biology instructor, has completed a one-year faculty contract of employment. He will be renewed with a second one-year faculty contract of employment, 2023-2024.

Faculty Contract for Ms. Charla Pacheco

Ms. Pacheco, a Spanish instructor, has completed a one-year contract of teaching at ASMS. She will be renewed with a second one-year faculty contract of employment, 2023-2024.

Faculty Contract for Mr. Bill Brouillet

Mr. Brouillet, a Physical Education instructor, has completed another 1-year contract at ASMS. Due to Mr. Brouillet not having a master's degree, he will only be renewed for a one-year contract, 2023-2024. This is his 13th year of teaching at ASMS.

Upon a motion being made by Mr. John Peebles, and seconded by Mr. Jo Bonner, the board duly

RESOLVED to approve the faculty contract renewals listed above. The motion passed unanimously.

Staff Member Retirement

Ms. Kathy Kilcrease, a registered nurse, has retired. Ms. Kilcrease worked at ASMS for the last five years and other state agencies as well. We are thankful for her dedication at ASMS. We wish her all the best! Upon a motion being made by Mr. John Peebles and seconded by Mr. Jo Bonner, the Board duly

RESOLVED to approve the retirement of Ms. Kathy Kilcrease. The motion passed unanimously.

New Courses for 2023-2024

When ASMS faculty members develop new courses to be taught, these must have Board approval. The new courses are listed below:

HS104, 105, 106 AP US Human Geography (0.5 CU)

This course is a three-term Advanced Placement version of our regular Human Geography offering. Human Geography is an historical and systematic study of patterns and processes that have shaped human understanding, use, and alteration of the earth. Students learn to employ spatial concepts and landscape analysis to examine past and present human social organization, migration patterns, demographics, geopolitical considerations, economic and urban development as well as human impact on the environment. This class will use current GIS applications allowing students to learn the current methods and tools of professional geographers. Required for Sophomores not taking HS100.

BL320 Paleontology H (0.5 CU)

This course will examine life of the geologic past as revealed by the fossil record. Students will gain an appreciation for the interdisciplinary nature of paleontology by examining a broad range of topics including analytical approaches to identifying patterns in the fossil record, the extent of geologic time, and the contributions of data from stable isotopes, functional morphology, phylogenetics, and developmental biology. Students will examine the various methods paleontologists use to interpret the physical remains of organisms and preserved traces of their behavior to better understand the biology and behavior of extinct organisms. Emphasis will be given to the fossil record of Alabama. This course will have a field component, with several trips to locations in south Alabama to collect fossil material. This course is offered every academic year. Prerequisites BL101 and 102 or equivalent.

MA204 Financial Mathematics H (0.5 CU)

Financial mathematics involves applying mathematics to situations that involve financial transaction. This course provides an introduction to financial mathematics and a brief introduction to financial economics. Students will learn about the time value of money; annuities; loans; bonds; general cash flows and portfolios; immunization; general derivatives; options; forwards and futures; swaps; and hedging from the point of view of an actuarial scientist. A secondary goal of the course is to teach students the elements of good mathematical exposition. Students will complete a short exposition (project) of their own. Prerequisite: MA202.

Upon a motion being made by Mr. Jo Bonner and seconded by Mr. Raymond Bell, the Board duly

RESOLVED to approve the courses as listed above beginning the fall term of the 2023-2024 school year. The motion passed unanimously.

Community Standards Handbook

Each year, it is necessary to update the Community Standards Handbook. As students have access to artificial intelligence software, ASMS should establish clear policies to guide them to avoid situations involving academic dishonesty. ASMS has written Generative Artificial Intelligence Assistance (GAIA) Policy based on a well-known policy written by Boston College (with permission). Upon a motion being made by Mr. Jo Bonner and seconded by Mr. John Peebles, the Board duly

RESOLVED to approve the addition of Generative Artificial Intelligence Assistance (GAIA) policy to the revisions to the Community Standards Handbook. The motion passed by unanimously.

Personnel Contract

The Executive Committee would like to discuss the renewal contract of the ASMS President with the Board. The committee requested to enter an Executive Session to give their report and answer any questions from board members.

Mr. Campbell asked for a roll call to entertain a motion to go into Executive Session. Mr. Campbell also stated under the Alabama open meetings act as amended that the purpose for Executive Session to discuss the good name of a person is an acceptable reason to go into Executive Session. Mr. Campbell also asked for the Chairman to give an estimated time that the board would be in executive session. The estimated time was ten minutes. Mr. Campbell asked for a roll call vote. The roll call vote was called for a motion to go into Executive Session. The motion was made, seconded, and approved. All guests and the faculty representative left the room. The board reconvened the regular meeting from Executive Session. A motion was made to approve the renewal contract of the current ASMS President, Dr. John Hoyle. A motion being made by the Honorable Matthew Simpson to amend the contract salary amount was made and seconded by the board. Upon a motion being made by Mr. Jo Bonner and seconded by Mr. John Peebles, the Board duly

RESOLVED to approve the renewal contract of the current ASMS President with the salary amendment. The motion passed by unanimously.

A motion to end the meeting was made, seconded, and approved. There being no further business the Board meeting was adjourned at 12:10 p.m. The next meeting will be Friday, September 15, 2023.

Respectfully Submitted by

Dr. Rhinnie Scott, Secretary

Cecilia Godwin
Infrastructure & Board Admin. Coord.